

Plaza East

Application for Use of Recreational Complex

Facility

Recreation Room Upper Level

Kitchen

Upper Plaza Eating Area

Lower plaza

Beach

Date Requested: _____

Name: _____ Unit # _____

Type of Function: _____

No business / office related functions allowed. Use is limited to social events given by owner for themselves or their immediate family.

Time: From _____ to _____

Number of Guests expected: _____

List of guest's names must be presented to the office 72 hours prior.
Only those on the guest list will be admitted.

Number of Vehicles expected: _____

Host/Owner must make their own arrangements for a Security Guard/Valet for each 15 vehicles expected.

Will the following services be utilized?

Outside Music _____ Catering Service _____

Outside tables & chairs _____ Florist _____

Information-Please read:

I understand that a refundable security/cleanup deposit of \$250.00 must accompany this application.

I as the owner/host will be responsible for the clean up of the Recreation Room. The

**manager will inspect the Room prior to the return of the deposit.
Pre-function setup and post function restoration will be charged to the owner if
performed by staff at the prevailing hourly service charge per hour.
Owner must be present at all times at the social event they are hosting.**

Signature of Owner _____ **Date** _____